

Minutes of the Town of Marshfield Board Meeting
Town of Marshfield Hall – 7:30 p.m.
Monday, December 8, 2025

Chairman John Salzmann called the meeting to order at 7:30 p.m. In attendance were: Salzmann, Supervisors Mason Gukenberger & Randy Weigel, Treasurer Scott Wunrow and Clerk Janet Meyer. Visitors were: Allen & Colleen Breu.

- Recited the Pledge of Allegiance -

Motion Gukenberger/2nd Weigel to approve the minutes of the 11/10/25 Board meeting. Motion carried 3-0.

Motion Weigel/2nd Gukenberger to approve minutes of the 11/28/25 Budget Hearing & Special Meeting. Motion carried 3-0.

Motion Weigel/2nd Gukenberger to approve the treasurer's report showing an operating balance of \$368,984.99 and a \$111,427.50 CD. Motion carried. 3-0.

Public Comments/Concerns –

- Allen Breu questioned reason for Solar Ordinance – board replied better to have it in place in case it's needed.
- Zoning Administrator -
 - Weigel reported on permits issued and fees were submitted.
- Website –
 - Gukenberger reported that Sprinter has been notified that we are leaving them and a request for our data has been submitted.
- Fire Department –
 - Bills were not received yet. **Motion Weigel/2nd Gukenberger to authorize Salzmann to pay fire dept. bills after they are reviewed by him.** Motion carried 3-0.
- Roads –
 - We applied for a LRIP grant for McMillan and weren't awarded any funding. We are still eligible for a state grant for this project. The board plans to make a road plan for future use.
 - The bridges are finally open. The contractor is going to fix the shoulders in the spring.
- Old Business –
 - None.
- New Business –
 - **Motion Salzmann/2nd Gukenberger to appoint Tess Upton & Sue Vick as chief election inspectors and Lois Bugar, Ann Kundinger and Scott Wunrow as election inspectors for the 2026-2027 term.** Motion carried 3-0.
 - **Motion Salzmann/2nd Gukenberger to appoint Allen Breu as Chairman and Scott Wunrow to the planning commission.** Motion carried 3-0.
 - **Motion Salzmann/2nd Weigel to appoint Colleen Breu as chairperson and Mason Gukenberger as the Board representative to the Board of Appeals.** Motion carried 3-0. The Oath of Office was given to those in attendance.
 - **Motion Gukenberger/2nd Weigel to adopt Ordinance #25-04 Health & Safety Solar Ordinance.** Motion carried 3-0.
 - **Motion Gukenberger/2nd Weigel to update the Building Permit Fee Schedule to include Residential solar panel mounted to building fee of \$100, Residential Self-Standing Solar Panels fee of \$500 and Commercial Solar Panels fee of \$10.00 per \$1000.00 (with a \$20,000.00 maximum).** Motion carried 3-0.
- Reviewed Town bills. **Motion Weigel/2nd Gukenberger to pay Town of Marshfield bills.** Motion carried 3-0.
- Correspondence –
 - WTA District meeting is in January – Gukenberger will attend.
 - We will host the WTA on October 16, 2026, at the Pittsville Community Center.
- The next meeting will be held on January 12, 2026, at 7:30 p.m. Weigel will be absent the next few months and will join the meetings by phone. Salzmann will replace Weigel to audit the town 2025 financial records in January.
- **Motion Gukenberger/2nd Weigel to adjourn.** Motion carried 3-0. The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Meeting Minutes Approved January 12, 2026.

Attest: _____

Janet A. Meyer, Clerk